

दि न्यू इण्डिया एश्योरेन्स कम्पनी लिमिटेड
(भारत सरकार का उपक्रम)
क्षेत्रीय कार्यालय, कानपुर
ग्रीन हाउस, 15/60, सिविल लाइन्स
वेबसाइट: www.newindia.co.in
ईमेल: nia.420000@newindia.co.in



THE NEW INDIA ASSURANCE COMPANY LTD
(GOVERNMENT OF INDIA UNDERTAKING)
REGIONAL OFFICE, KANPUR
GREEN HOUSE, 15/60, CIVIL LINES
Website: www.newindia.co.in
Email: nia.420000@newindia.co.in

**TENDER FOR THE PROPOSED ALUMINIUM, ELECTRICAL WORK AND
SHIFTING OF MATERIALS FROM OLD OFFICE AT SARVODAY NAGAR TO NEW
PREMISES ON 2ND FLOOR AT KAKA DEV, KANPUR
ALONG WITH INSTALLATION OF CCTV
KEY BUSINESS OFFICE (420100), KANPUR**



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Tender Ref no.: 05/KRO/ESTB/KANPUR/KBO/2024-25

Sealed offers are invited in new premises for "The proposed shifting to 2nd floor from the exiting office to proposed premises, electrical & aluminum work and installation of CCTV at Key Business Office (420100), Kanpur located at Naveen Nagar, Kakadev Kanpur.

Interested parties may submit their offer in two separate sealed envelopes mentioning "Technical Bid" and "Financial Bid" and thereafter both these envelopes are to place in a third envelope super scribed "Offer of the proposed aluminium, electrical work and shifting of materials from old office at Sarvoday Nagar to new premises on 2nd floor at Naveen Nagar Kakadev, Kanpur along with installation of CCTV at Key Business Office (420100), Kanpur" addressed to Regional Manager as under-

"The Regional Manager,
Estate & Establishment Department,
The New India Assurance Company Limited
Regional Office, Kanpur
Green House, 15/60
Civil Lines, Kanpur -208 001"

Contact persons: Mr. Devendra Singh (9415440746)/ Mr. Vijay Pathak (9404562083) may be contacted on their respective mobile no. for aforesaid tender related queries.

The Tender document can either be downloaded from website www.newindia.co.in/tendernotice or can be collected from the following address:- Key Business Office, Kanpur at B-11, 117/118 Sarvodaya Nagar, Kanpur on all working days between 10:00 AM to 05.30 PM from Monday to Friday excluding public holiday.

पंजीकृत एवं प्रधान कार्यालय: न्यू इंडिया एश्योरन्स बिल्डिंग, 87 महात्मा गांधी मार्ग, फोर्ट, मुंबई-400 001

Regd. & Head Office: New India Assurance Building, 87, Mahatma Gandhi Road, Fort, Mumbai - 400 001



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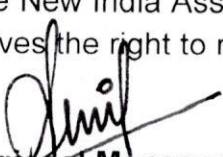


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BRIEF DETAILS OF THE TENDER

Sr. No.	PARAMETERS	REQUIREMENTS
1	Dater of Issuing Tender	11 Dec 2024
2	Address of the Site	Key Business Office (420100) Kanpur 117/L/469, 2 nd Floor, Naveen Nagar Kakadeo, Kanpur
3	Validity of Tender	16 Days from Date of Opening of Tender
4	Last Date of Submission	26 Dec 2024
5	Date of Opening of Tender	27 Dec 2024
6	Period of Completion	30 Days
7	Defects Liability Damages	03 (three) Months from the date of Completion. (Bidder should also note that 05% of the total bill amount (basic) will be retained till the end of the defect liability period)
8	Agreed Liquidated Damages	(a) 1.0% of the contract value for the first week. (b) 2.0% of the contract value for the Subsequent Weeks Subject to the maximum of 05% of the contract value.

The New India Assurance Co. Ltd. does not bind itself to accept any or all the **bids** and reserves the right to reject any or all the bids without assigning any reason(s).


Regional Manager
Kanpur



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TECHNICAL BID

ENCLOSURE

(Details about the Contractor / Company
Structure)

i.e. - Name, Address, Key persons etc.)



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**TECHNICAL BID FOR THE PROPOSED ALUMINIUM, ELECTRICAL WORK AND
SHIFTING OF MATERIALS FROM OLD OFFICE AT SARVODAY NAGAR TO NEW
PREMISES ON 2ND FLOOR AT KAKA DEV, KANPUR
ALONG WITH INSTALLATION OF CCTV
KEY BUSINESS OFFICE (420100), KANPUR**

Sr. No.	SCHEDULE-A	DETAILS ABOUT THE FIRM/ ORGANIZATION / COMPANY
1	Name of the Company / Firm / Contractor	
	Permanent Address	
	Communication Address	
	Mobile No.	
2	Description of the Company / Firm (eg. General, Engineering, Interior, Proprietary / Partnership etc.)	
3	Details of Registration & Classification with PWD/ other Government agencies etc.	
4	Number of years of experience as a contractor	
5	Name & Address of Partner/s (Please state of changes, if any, in partnership since the inception)	
6	Details about the Company structure. (Mention names, addresses, positions etc. of all key persons in the organization)	



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Sr. No.	SCHEDULE-A	DETAILS ABOUT THE FIRM/ ORGANIZATION / COMPANY
7	Balance sheet / Profit & Loss Statement for the last 3 years. (to be attached herewith)	
8	Performance certificate from previous clients. (Certificates should be of works that are successfully completed in last 3 years & not just the work orders)	
9	Details about any legal litigation / Arbitration proceedings taken up with previous clients / departments or any Government bodies.	
10	Certificate of works completed / Executed. (in the given format along with declaration stating that there is no change in the partnership deed or to be intimated if otherwise)	
11	Bank details of the Firm (attach printed details)	
12	GST registration Number and copy	
13	Details of the technical staff with their qualification & experiences.	
14	List of equipment to be deployed in the works with respective details.	
15	Has the applicant or any of his partner or previous firm been Black listed or removed / demoted etc. From approved list of contractors by any organization. (Kindly answer Yes or No. If yes then give details)	
16	Any other additional information relevant to the evaluation of their pre- qualification	



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Sr. No.	SCHEDULE-A	DETAILS ABOUT THE FIRM/ ORGANIZATION / COMPANY
17	Are you registered with ESIS, P. F, WF?	Yes/ No
Note: Contractor will be liable for rejection / disqualification / termination of the contract if found having given false information at any stage of selection / execution of work etc.		
Date:	Signature of the Contractor	
Place:	Stamp of the Organization	



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FINANCIAL BID



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Sr. No.	Particulars	Unit	Quantity	Rate	Amount
1	Taking out the existing aluminium partition (including panelling) and false ceiling of Manager Office from old office of The New India Assurance at Sarvoday Nagar and shifting to 2nd floor of new office at Kaka Dev and installing it as per drawing. An Installation of aluminium partition (including panelling), replacement of damaged partition. Rate should include cutting, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/ neoprene gasket & scaffolding etc, nothing extra will be paid for this, all complete as directed by the Architectured/ Engineer.	Sq. Ft.	360		
2	Taking out full height partition (including paneling) of Store and Pantry of old office of New India Assurance at Sarvoday Nagar and shifting to 2nd floor of new office at Kaka Dev and constructing store as per drawing. Installation of aluminium partition (including paneling), replacement of damaged partition. Rate should include cutting, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e. at top, bottom and sides with required EPDM rubber/ neoprene gasket & scaffolding etc.	Sq. Ft.	385		





3	Taking out of mineral fibre false ceiling of old office of New India Assurance at Sarvoday Nagar and shifting to 2nd floor of new office at Kaka Dev and installation of in new office mineral fibre false ceiling panel. Rate should include cutting, fixing & scaffolding etc, nothing extra will be paid for this, all complete as directed by the Architect/ Engineer.	Sq. Ft.	158		
4	Supply & fixing of anodised Aluminium (Hindalco) Partition upto ceiling height having 2 mm thick Aluminium section excluding coating upper portion glazed & lower portion (below 900 mm from floor level) is particle board 12 mm (Laminated on both side) made of aluminium partition. Aluminium section in partition should be 62.5 x 37.5 mm. The rate will include cost of material fixtures 5 mm glass and screw necessary bending, all complete as directed by the Architect/ Engineer.	Sq. Ft.	936		
5	Supply & fixing of anodised Aluminium (Hindalco) door (Size 1.05x2.13 m) having 2 mm thick Aluminium section excluding coating upper portion glazed & lower portion is particle board 12 mm (Laminated on both side) made of aluminium door. Aluminium section in door & chauthat should be 44x44 mm &	Nos.	73.50		



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	62.5 x 37.5 mm. The rate will include cost of material fixtures 5 mm glass, handle, locks, screw necessary bending and including cost of floor spring				
6	Taking out of low height aluminium partition (including paneling) Office from old office of New India Assurance at Kaka Dev and shifting to 2nd floor of new office at Kaka Dev and installing it as per drawing. Installation of aluminium partition (including paneling), replacement of damaged partition. Rate should include cutting, fixing with dash fasteners of required dia and size, including necessary filling up the gaps at junctions, i.e, at top, bottom and sides with required EPDM rubber/ neoprene gasket & scaffolding etc, nothing extra will be paid for this, all complete as directed by the Architect/ Engineer.	Sq. Ft.	185		
7	Installation of 4'x7' channel door on main door of Regional and Branch Offices of New India Assurance new office premises.	Nos.	02		
8	Taking out 9 split A.C. from old office of <i>The New India Assurance Co Ltd</i> at Sarvoday Nagar, Kanpur and shifting to 2nd floor of new office at Kaka Dev and installing them in working condition on the	Nos.	09		





	second floor of <i>The New India Assurance Co Ltd</i> Office at Kakadev Kanpur.				
9	Installation of 2 MP HD CV13.6 IR Dome Camera 1220RP Dahua make	Nos.	16		
9A	16 channel hdevi DVR 2MP	No.	01		
9B	4TB NVR Hard Drive	No.	01		
9C	44 Inch Monitor	No.	01		
9D	CCTV Cabel	No.	01		
9E	PVC Pipe, Connector & Labour charge	No.	01		
10	Taking out glass door from old office of New India Assurance at Sarvoday Nagar and shifting to 2nd floor of new office at Kaka Dev and Installation including all fittings.	No.	01		
11	Electrical Work with 20 piece of 40 watt Tube light	Nos.	20		
12	12 Providing & fixing 18 to 20mm thick 2-0" width (as per drawing) and 5feet (approx.) length mirror polished jet black or any other approved colour single piece granite stone slab on kitchen platform pasting the same to the underneath ply	Sq. Ft.	20		



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	boxing with approved quality adhesive, cutting suitable size opening with rebates for fixing stainless steel sink. The rate shall include for encasing (approximately 20mm) the granite stone slabs in brick wall making full round mirror polished moulding on all free / exposed edges including wastage, etc. complete as directed by Engineer in-charge.			
13	Miscellaneous work (Shifting of furniture, Office records, etc.)	----	-----	



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Annexure-1

Bank Details Format

Bidders are requested to submit the bank details in the following
format in the printed format

Bank Name:

Account Name:

Account Number:

Account Type:

IFSC Code:

Bank Branch:

